

2014-15 Provisional outturn

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Communities and Business							
Arts Development	0	0	0	0		0	
All Weather Pitch	-2	-2	-2	0		0	
Broadband	80	80	2	78 *	There will be a request for a carry forward as this forms a part of the funding for the new Economic Development & Property team going forward.	78 *	There will be a request for a carry forward as this forms a part of the funding for the new Economic Development & Property team going forward.
Community Safety	176	181	183	-7		-2	
Community Development Service Provisions	-5	-5	-5	-0		-0	
The Community Plan	44	45	46	-2		-0	
Economic Development	68	67	76	-8		-9 *	There will be a request for a carry forward as this forms a part of the funding for the new Economic Development & Property team going forward.
Grants to Organisations	180	181	181	-1		0	
Health Improvements	44	45	45	-1		0	
Leisure Contract	294	200	207	87 *	Rates - Discretionary Relief & Insurance underspend.	-6 *	Impact of increase in insurance premiums.
Leisure Development	20	20	20	0		0	
Local Strategic Partnership	0	0	0	0		0	
Partnership - Home Office	0	0	0	0		0	
Administrative Expenses - Communities & Business	9	9	7	2		2	
Tourism	29	29	32	-4		-3	
Choosing Health WK PCT	0	0	0	0		0	
Community Sports Activation Fund	0	0	0	0		0	
Falls Prevention	0	0	0	0		0	
Business Flood Support Scheme	0	0	0	0		0	
Repair & Renew Flood Support Scheme	0	0	0	0		0	
General Grants Other Organisations	0	0	0	0		0	
PCT Health Checks	0	0	0	0		0	
New Ash Green	0	0	0	0		0	
PCT Initiatives	0	0	0	0		0	
Troubled Families Project	0	0	0	0		0	
West Kent Partnership	0	0	0	0		0	
West Kent Partnership Business Support	0	0	0	0		0	
Youth	48	48	47	1		1	
	985	899	839	146		61	

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Corporate Support							
Asset Maintenance Argyle Road	59	8	10	49	* Asset maintenance requirements identified but not able to be carried out in 2014/15 due to lack of resources and other identified priorities. Carry forward requested.	-2	
Asset Maintenance Other Corporate Properties	30	52	47	-17	* Additional spend on condition surveys relating to ageing assets.	4	
Asset Maintenance Hever Road	6	20	34	-28	* Higher than anticipated maintenance costs incurred relating to buildings on the site.	-14	* Higher than anticipated maintenance costs incurred relating to buildings on the site.
Asset Maintenance IT	260	260	260	-0		-0	
Asset Maintenance Leisure	165	205	198	-33	* Forecast overspend due to increased requirement for maintenance in 2014/15 on ageing leisure assets.	7	* Asset maintenance requirements identified but not all able to be carried out in 2014/15 due to lack of resources and other identified priorities.
Asset Maintenance Support & Salaries	92	90	88	4		2	
Asset Maintenance Sewage Treatment Plants	8	9	39	-31	* Materials for works due to be carried out in 2015/16 delivered at the end of 2014/15.	-30	* Materials for works due to be carried out in 2015/16 delivered at the end of 2014/15.
Bus Station	14	17	16	-2		1	
Corporate Projects	58	57	85	-27	* Corporate Project costs relating to paperless project were not initially identified within this budget but will be offset by underspends elsewhere.	-28	* Corporate project costs relating to paperless project were not initially identified within this budget but will be offset by underspends elsewhere.
Estates Management - Buildings	-68	-80	-74	6		-6	* Actual spend less than forecast due to re-evaluation of maintenance requirements of assets in light of possible disposals.
Housing Premises	-8	-1	-4	-4		3	
Administrative Expenses - Corporate Support	26	28	29	-3		-0	
Administrative Expenses - Human Resources	16	15	14	3		2	
Administrative Expenses - Property	4	4	2	2		2	
Support - Central Offices	447	485	493	-46	* Forecast overspend due to improved lighting being installed within the offices which will reduce energy costs in future.	-9	* Materials for works due to be carried out in 2015/16 delivered at the end of 2014/15.
Support - Contact Centre	412	383	387	25	* Underspend due to staff turnover and vacant posts.	-4	
Support - Central Offices - Facilities	251	248	246	5		3	

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Support - General Admin	238	261	241	-4		20	* Increased print income achieved towards year end than forecast.
Support - IT	745	800	765	-20	* Overspend due to increased costs for software maintenance, some one-off. Those ongoing have received growth in 2015/16.	35	* Additional, unbudgeted income for IT support to partnership arrangements.
Support - Local Offices	56	60	61	-5		-1	
Support - Nursery	0	0	3	-3		-3	
Support - Human Resources	314	272	271	43	* Underspend due to vacancies and maternity leave during the year.	1	
Support - Property Function	54	52	34	20	* Additional, unbudgeted income for IT support to partnership arrangements.	18	* Additional, unbudgeted income for IT support to partnership arrangements.
	3,179	3,245	3,247	-68		-2	

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Environmental and Operational Services							
Asset Maintenance Car Parks	19	21	20	-1		1	
Asset Maintenance CCTV	16	16	15	1		1	
Asset Maintenance Countryside	8	6	5	3		1	
Asset Maintenance Direct Services	36	56	49	-13	* Installation of lift complete. Improvements made to mess room, toilets and MOT waiting room.	7	* £7248 repair and maintenance costs charged to depot trading account [as account in surplus] rather than further increase overspend on asset maintenance.
Asset Maintenance Playgrounds	14	2	1	13	* Small budget retained for any playground equipment replacement or repairs.	1	
Asset Maintenance Public Toilets	14	2	0	14	* Small budget retained for maintenance.	2	
Building Control Discretionary Work	0	0	3	-3		-3	
Building Control Partnership Members	0	0	0	0		0	
Building Control	-163	-133	-113	-50	* Income only slightly below budget. Savings on structural checking fees. Budget contains income connected with former shared management arrangements with T&MBC.	-20	* Income below profile for March. Difficult to predict accurate forecast as shared working with T&MBC commenced half way through the financial year and apportionment of costs not clarified until recently.
Car Parks	-1,717	-1,662	-1,658	-59	* Income £18,000 below profile on pay and display. First quarter rent paid for new Bligh's area in front of M&S. Energy and external printing costs over budget. On-street pay and display income has increased with motorists finding alternative on-street spaces.	-4	
Car Parks (VAT)	0	-72	-72	72	* Refund of VAT over several years.	0	
CCTV	216	251	260	-44	* Savings on transmission costs against profile. Budget contains challenging income targets which will only be partly offset by savings made during the year.	-9	* Portion of estimated transmission cost savings not realised increasing the impact of challenging income targets
Civil Protection	33	30	26	6		3	
Dangerous Structures	23	21	19	3		1	
Car Parking - On Street	-440	-439	-440	0		1	
Trade Waste (VAT)	0	-26	-26	26	* Past years VAT refund received for Trade Waste Collection.	-0	

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EH Commercial	255	245	257	-2		-12	* Revised cost-sharing arrangements with Partnership - overall outturn for Environmental Health shows favourable variance.
EH Animal Control	1	21	24	-24	* Over expenditure on kennel fees and vet fees, and reduced income due to owners not recovering dogs collected as strays.	-4	
EH Environmental Protection	382	352	377	5		-25	* Revised cost-sharing arrangements with Partnership - overall outturn for Environmental Health shows favourable variance.
Emergency	63	63	61	2		2	
Estates Management - Grounds	97	122	125	-29	* Essential tree maintenance work required.	-4	
Land Charges	-93	-118	-116	24	* Income £40,000 above profile. Additional part time assistant employed to bring performance levels back to target.	-1	
Licensing Partnership Hub (Trading)	0	0	0	0		0	
Licensing Partnership Members	0	0	0	0		0	
Licensing Regime	-5	10	10	-15	* Budgets contain challenging income targets which will only be partly met by savings elsewhere. Actual income, from fees, slightly above target.	0	
Markets	-192	-184	-183	-9		-1	
Parks and Recreation Grounds	96	116	118	-21	* Expenditure required at Bradbourne Lakes.	-1	
Parks - Rural	74	59	62	12	* Annual grant received for Timberden Farm. Tree survey completed likely to result in maintenance costs.	-3	
Building Control Partnership Implementation & Project Cos	0	0	0	0		0	
Public Transport Support	0	0	0	0		0	
Refuse Collection	2,378	2,348	2,359	19	* Grant received from KRP for recycling promotion. Income for glass recycling higher than profile.	-11	* £6000 spent on recycling publicity material from KRP grant. £5000 income received over profile for March for glass recycling. £5700 over profile for March on sack purchase.
Administrative Expenses - Building Control	6	6	5	2		2	
Administrative Expenses - Health	24	10	11	13	* Savings on furniture, mobile phones and training.	-1	
Street Naming	14	4	5	9		-1	
Street Cleansing	1,240	1,240	1,235	6		5	* Earmarked expenditure for supplies and services, not required in March

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Support - Health and Safety	18	14	14	5		1	
Support - Direct Services	52	45	39	13	* Savings on internal printing and mobile phones. Training delivered in manual handling and driver CPD.	6	* Due to workloads it was not possible to deliver elements of training anticipated. Will be delivered in 2015/16.
Taxis	-20	-30	-26	6		-4	
Public Conveniences	43	55	56	-13	* Budget contains challenging income following transfer of conveniences.	-1	
Air Quality (Ext Funded)	0	0	3	-3		-3	
	2,501	2,459	2,535	-35		-76	

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Environmental and Operational Services (TASK)							
Refuse	-71,881	-132,000	-125,162	53,281	* Fuel costs £30,000 below profile. Savings on fixed transport costs. Paid bulky income above profile.	-6,838	* Agency staff costs £7000 higher and transport repairs £4000 higher than profiled in March. Paid bulky income £1700 higher than profiled in March.
Street Cleaning	66,163	36,000	51,683	14,480	* Savings due to vacancies now filled. Savings in fuel costs.	-15,683	* Transport repairs £15,600 higher than profiled in March.
Trade	-11,182	8,000	9,194	-20,376	* Over expenditure of £25,000 on previous disposal charges (£130/tonne). Now delivery direct to Allington, Waste and Energy Plant, at £100/tonne.	-1,194	
Workshop	0	-54,000	-45,146	45,146	* Income £79,000 above profile on vehicle repairs.	-8,854	* Expenditure on vehicle parts £14,000 above March profile. Will be recovered once repairs completed. Income from vehicle repairs £9000 above March profile.
Green Waste	-24,099	-13,000	-32,336	8,237		19,336	* Income from new permits and sale of sacks higher than March profile. Expenditure on new bins £12,000 less than March profile.
Premises Cleaning	-25,038	-28,000	-28,361	3,323		361	
Cesspools	-12,351	-7,000	-7,811	-4,540		811	
Pest Control	15,250	8,000	4,388	10,862	* Higher than expected income due to additional rodent work.	3,612	
Grounds	-1,296	-4,000	-5,199	3,903		1,199	
Fleet	0	0	4,337	-4,337		-4,337	
Depot	0	0	-14,913	14,913	* Income from winter gritting £15,000 higher than March profile.	14,913	* Income from winter gritting £15,000 higher than March profile.
Emergency	934	-1,000	-2,235	3,169		1,235	
	-63,500	-187,000	-191,561	128,061		4,561	

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Financial Services							
Action and Development	7	7	4	3		3	
Benefits Admin	1,071	1,026	1,092	-21	* Increased income following the re-negotiation of the partnership agreement with Dartford BC. Additional agency staff to address high volumes.	-66	* Re-allocation of 'Dartford Partnership Hub' account.
Benefits Grants	-659	-659	-659	0		0	
Consultation and Surveys	3	1	0	3		1	
Corporate Management	989	823	863	125	* The Council has been able to make a financial contribution to the targeted underspend for this year by committing to reducing spend on consultants and other services and through the quality of its work in producing the Statement of Accounts ensuring no additional external audit charges are levied and the fees for the year are as programmed by the Audit Commission.	-40	* The variance between forecast and actual expenditure across the corporate management budget is related to performance awards on corporate salaries and reduced charges on the previous year for additional work on the benefit subsidy grant.
Corporate Savings	166	5	0	166	* The savings created from the Council's vacant posts are in excess of the budget profile and expected spend on market supplements is beneath budget for the year.	5	
Dartford Partnership Hub (SDC costs)	-552	-364	-552	-0		188	* The hub accounts are allocated out to 'Benefits Admin', 'Local Tax' and 'Support - Audit Function' at year end.
Equalities Legislation	18	14	14	4		0	
External Communications	172	172	174	-2		-2	
Housing Advances	2	2	1	2		2	
Local Tax	452	300	236	216	* Increased income following the re-negotiation of the partnership agreement with Dartford BC. Additional funding was also received from the major precepting authorities for Council Tax Support.	64	* Re-allocation of 'Dartford Partnership Hub' account.
Members	412	379	377	36	* Some Members did not claim their full allowance and the rules state that Members cannot claim more than one Special Responsibility Allowance.	2	
Misc. Finance	2,326	2,603	2,604	-277	* Budget for Discretionary Rate Relief not required. Costs associated with development projects are included here.	-1	

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Dartford Partnership Implementation & Project Costs	-30	-218	-101	71	* External funding received that will fund SDC's share of the Benefits increased workload as above.	-117	* The Dartford Partnership Project Costs are allocated out to 'Benefits Admin', 'Local Tax' and 'Support - Audit Function' at year end.
Performance Improvement	6	-10	-20	26	* Variance is as a result of New Burdens Grant to assist the Council in managing applications under the Community Rights legislation. The work required to administer the scheme has been absorbed in to the work of the Transformation & Strategy service at no additional cost.	10	* An additional new burdens grant was paid to the Council as a contribution to the costs of meeting the Governments Transparency Regulations. The monies were not received by the Council until 26 March.
Administrative Expenses - Corporate Director	0	0	0	0		0	
Administrative Expenses - Chief Executive	27	12	10	17	* Efficiencies due to the merger of several admin accounts.	2	
Administrative Expenses - Financial Services	42	27	31	11	* Reduced spending on printing and publications.	-4	
Administrative Expenses - Transformation and Strategy	11	5	4	6		0	
Support - Audit Function	139	162	187	-48	* Two vacancies contributing to the vacancy pot. The impact of this is shown here as they are Sevenoaks specific, but the salary budgets are included in the partnership hub. Re-negotiation of the partnership agreement with Dartford BC.	-25	* Re-allocation of 'Dartford Partnership Hub' account.
Support - Exchequer and Procurement	132	139	137	-5		2	
Support - Finance Function	206	161	150	56	* Work on non finance partnerships was contained within original resources.	11	* Work on non finance partnerships was contained within original resources.
Support - General Admin	142	150	175	-32	* Increase in insurance premiums.	-25	* Increase in insurance premiums.
Treasury Management	101	106	121	-21	* Increased bank charges and one-off legal fees.	-16	* Increased bank charges and one-off legal fees.
	5,183	4,841	4,847	335		-6	

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Housing							
Energy Efficiency	23	23	26	-2		-3	
Gypsy Sites	-31	-19	-19	-12	* Additional work on the site, to bring several pitches up to standard due to damage discovered after several long standing tenants left. This is mainly offset by a waste water refund and the balance of a grant.	-0	
Homeless	96	93	94	2		-1	
Disabled Facilities Grant Administration	0	0	1	-1		-1	
Housing	445	434	437	8		-3	
Housing Initiatives	6	4	6	1		-1	
Homelessness Prevention	0	0	4	-4		-4	
Needs and Stock Surveys	0	0	0	0		0	
Housing Option - Trailblazer	0	0	0	0		0	
Private Sector Housing	155	151	153	1		-3	
Administrative Expenses - Housing	17	9	12	5		-2	
Sevenoaks Switch and Save	0	0	2	-2		-2	
Homelessness Funding	0	0	0	-0		-0	
Leader Programme	10	9	10	0		-0	
	721	705	725	-4		-20	

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Legal and Governance							
Civic Expenses	16	16	15	1		1	
Democratic Services	117	109	112	6		-2	
Elections	62	57	57	4		-1	
Register of Electors	131	129	131	0		-2	
Administrative Expenses - Legal and Governance	72	62	63	9		-1	
Support - Legal Function	190	161	162	27	* Income generated from s.106 agreements and miscellaneous sources exceeded expectations for the first quarter. However, the new CIL arrangements came into place 4th August 2014 which has already resulted in a reduction in income.	-1	
	588	534	541	47		-7	

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Planning Services							
Conservation	43	39	40	3		-1	
Planning Policy	402	451	459	-57	* Rather than funding policy work from the LDF reserve we will make use of the in-year overachievement in fee income.	-8	* The budget was revisited in light of the likely costs associated with the local plan review and the reserve was supplemented accordingly. In addition there were staffing costs (recruitment) that affected the favourable position.
LDF Expenditure	0	41	53	-53	* Rather than funding policy work from the LDF reserve we will make use of the in-year overachievement in fee income.	-12	* There were additional costs associated with the production of the hard copy ADMP.
Neighbourhood Plan	0	0	0	-0		-0	
Planning - Appeals	190	179	180	10	* This variance is a result of underspending on consultants and legal costs. However this is partially offset by costs awarded against the Council, and expenditure on the public inquiry for Singles Cross.	-1	
Planning - CIL Administration	0	3	3	-3		0	
Planning - Counter	-0	-0	-0	-0		0	
Planning - Development Management	299	79	71	228	* The overachievement on fee income is the result of a relatively small number of high fee applications and an increase in application numbers throughout the year.	8	* This is attributable to additional fee income at the end of the year.
Planning - Enforcement	273	252	249	24	* This is a result of a vacant administrative post.	4	
Fort Halstead	0	-15	-22	22	* This is income from the planning performance agreement relating to the application at Fort Halstead.	7	* In-house staff have backfilled to cover the loss of agency temps and the forecast outturn was not adjusted.
Administrative Expenses - Planning Services	37	28	28	9		-0	
Administrative Expenses - Policy and Environment	0	0	0	0		0	
	1,243	1,058	1,060	182		-3	